
2020 SOCAL SOLO2 BOARD BYLAWS

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“SoCal Solo2” is the proper name of our non-profit corporation, however we use “Cal Club Autocross” as our current name.

CAL CLUB AUTOCROSS BOARD

The membership shall be composed of individuals with an express interest in Solo events. The Board consists of five directors elected by the members.

MEMBERS

Membership in Cal Club Autocross (a.k.a SoCal Solo2) will be through the purchase of a points card.

- a. Regular Member; all yearly points card purchasers.

DIRECTORS

Directors shall be 18 years of age or older, Regular Members in good standing, and an SCCA member. Directors may serve a maximum of three consecutive terms. Subsequent terms may be served after a one year break in service.

The board of directors shall consist of five elected directors with the Chairperson as the presiding officer. The presiding officer shall only vote to break ties.

Except, as provided in the by-laws for filling vacancies, the regular members shall elect two directors in odd numbered years and three in even numbered years, each of whom shall serve two years.

MEETINGS

Cal Club Autocross Board meetings shall take place each month at a time and place agreed upon by the Directors and Executive Board members.

SCHEDULING

The Cal Club Autocross Board Chairperson may call special meetings at any time, but must notify all Directors at least two weeks in advance of such a meeting.

VOTING IN OF DIRECTORS & EXECUTIVE COMMITTEE

NOMINATIONS

During the month of September, nominations for director positions shall be sent to chairperson@solo2.com. A person cannot be nominated for more than one position.

BALLOT

During the October Cal Club Autocross meeting, the Chairperson shall present a draft ballot. A person cannot run for both a Director position and an Executive Board position ballots shall be sent out to current regular members no later than seven days after the October meeting.

VOTING

The voting shall be open for 1 week sometime between the October and November meeting. At the December meeting, the Chairperson shall present the vote counts and announce the new presiding Directors and Officers. The top 2 people in vote totals in odd years will become the new directors, the top 3 people in vote totals in even years will become the new directors. The new officers will be installed as of January 1.

REMOVAL, RESIGNATION, AND FILLING OF VACANCIES OF DIRECTORS

Directors shall attend every Cal Club Autocross meeting:

- a. Missing more than three meetings or two consecutive meetings in a year shall result in their automatic removal.
- b. Unexpired terms shall be filled for the remainder of that term by election of the directors at the next Cal Club Autocross board meeting or by appointment by the Board Chairperson if at the next meeting one has not been elected.
- c. An Officer or Committee member may be removed from office by action of the Cal Club Autocross Board membership.
- d. Appointments to a vacancy which exceeds six months will be considered one year of the term for a Director.
- e. If a Director resigns their position or is automatically removed then they must wait until the next election cycle to be nominated again. This would specifically preclude reinstalling a person that resigned any other way except by election by the regular members.

VOTING ON MOTIONS

QUORUM

A quorum for voting on all matters is 50% of all directors.

VOTES

The following indicates criteria for approval or elections:

- a) Impeachment or expulsion = 4 out of 5 votes.
- b) Changes to Board By-Laws = 4 out of 5 votes.
- c) Over-ride of a sub-committee's action, sanction, or removal of sanction, or request for rules deviation = 4 out of 5 votes.
- d) Election of sub-committee member = majority of votes cast.
- e) Election of Board Chairperson, Assistant Chairperson, and Treasurer = a majority of votes cast (a runoff shall be held if no candidate has a majority).
- f) All other matters = majority of votes cast (including appeals).
- g) In the event of a Tie the chairperson shall vote.

NUMBER OF VOTES

Each director has one vote on all matters.

EXECUTIVES, OFFICERS, AND PERMANENT COMMITTEE MEMBERS:

NOMINATIONS

During the month of September, nominations for director positions shall be sent to chairperson@solo2.com. A person cannot be nominated for more than one position.

RESIGNATIONS

If an Officer resigns their position then they must wait until the next election cycle to be nominated again. This would specifically preclude reinstalling a person that resigned any other way except by election by the regular members.

ELECTIONS

All Executive Officers shall be elected by the Members. The elections shall take place with the voting of directors, with the new officer shadowing the existing position until January 1 which is the date in which they assume the elected position.

Chairpersons shall be elected by the Directors during the November meeting, if there is not a Quorum of directors, then all executive committee members shall vote during the meeting to determine the committee chairpersons.

Vacancies

Unexpired terms shall be filled for the remainder of that term by election of the directors at the next Cal Club Autocross board meeting or if the position has not been filled in 60 days, then by appointment of the Board Chairperson. Appointments to a vacancy which exceeds six months will be considered one term for tenure for Officers.

TERMS

Terms of office of all Officers and Committee members shall be one year, unless otherwise specified.

All director positions have 2 year terms.

ATTENDANCE

Any Officer who misses two consecutive, or a total of three, committee meetings in one year shall be replaced.

UNEXPIRED TERMS

Unexpired terms shall be filled for the remainder of that term appointment by the Board Chairperson

SCCA AND CAL CLUB AUTOCROSS MEMBERSHIP

All Officers and delegates must be SCCA and Regular members of Cal Club Autocross.

EXECUTIVE COMMITTEE

The Executive Committee includes the current Chairperson, Vice – Chairperson, Treasurer & Secretary.. This Committee shall meet a bi-yearly to discuss Cal Club Autocross general business and to propose appropriate fees.

EXECUTIVE COMMITTEE DUTIES

CAL CLUB AUTOCROSS BOARD CHAIRPERSON

The CalClub Autocross Board Chairperson presides over Cal Club Autocross Board meetings, makes appointments as necessary, attends open Cal Club Autocross Region meetings, attends

closed Cal Club Autocross Region meetings as necessary, and fulfills other duties appropriate to the office.

CAL CLUB AUTOCROSS ASSISTANT BOARD CHAIRPERSON

The Cal Club Autocross Assistant Board Chairperson fulfills the duties of the Cal Club Autocross Board Chairperson in case of the Chairperson's absence or incapacity, and other duties as required.

CAL CLUB AUTOCROSS TREASURER

The Cal Club Autocross Treasurer maintains financial and legal records for the Cal Club Autocross Board; receives, disburses, and accounts for all monetary transactions; and keeps the membership informed of the current status of the treasury and any legal actions involving the Cal Club Board. The Cal Club Autocross Treasurer shall make available a quarterly statement to the Executive Board and Committee members. The Cal Club Autocross Treasurer, by the third week of February each year, provides the Cal Club Autocross tax accountant with a summary of income and expenses and copies of receipts as required.

SECRETARY

The Cal Club Autocross Secretary records Board and Executive Committee meeting minutes and provides minutes to be published for the newsletter and the web site no less than ONE week prior to the next Committee meeting.

REMOVAL

An Officer or Committee member may be removed from office by action of the Cal Club Autocross Board of directors.

INFORMATION AVAILABILITY

The Executive Committee will make available on the website an "information package" including but not limited to the SCCA rule book, the supplementary regulations, club by-laws.

PERMANENT CHAIRPERSONS

COMMUNICATIONS

The Cal Club Autocross Communications Chairperson shall be responsible for overseeing, making suggestions for, and maintaining the web site, the message board, the newsletter, flyers and other communication functions as necessary. Members shall include the newsletter editor, web site manager(s) and volunteers up to a total of 7 members.

MEMBERSHIP

The Membership Chairperson must have participated in at least 50% of the Regional Championship Events during the previous 24 months.

COURSE DESIGN COMMITTEE

More information needed.

BANQUET COMMITTEE

More info needed.

POINTS CHAIRPERSON

More info needed.

PERMANENT COMMITTEE ACTIONS

Any rulings or proposals initiated by or through a permanent Cal Club Autocross Committee to change, revise, interpret, or amend these rules or their appendices must be discussed and voted upon at a minimum of two sub-committee meetings, and entered into the minutes of an interim Cal Club Autocross Board meeting. In order to be included in the printed rules for the following year, all items must be completed by the December meeting of the Cal Club Autocross Board.

EMERGENCY ACTION AND PROTESTS

Emergency rules changes or actions on protests become effective at the following Cal Club Autocross Board meeting. Following discussion at 2 board meetings these by-laws may be amended by a unanimous vote of the directors.

Chairperson.

CHAIRPERSONS

Permanent chairpersons shall be elected by the directors,

VOTES ON PROTESTS

Any Committee member who is a principal in a protest is not allowed to vote on the disposition of that protest. A principal includes the protester(s), the protestee(s), and, in the case of a protest against an event, all event officials for that event.

VOLUNTEERS

All members, directors, and the executive board by their participation through Cal Club understand and assume their roles as volunteers only. They act as volunteers without remuneration and each member, director, or board member shall have full independent control of how their volunteer duties are carried out. Cal Club has no right or power to control or otherwise interfere with its member's, director's, and executive board's mode of effecting performance. Cal Club's only concern is the result of each member's, director's, and executive member's volunteer assignment, and not the means of accomplishing it. Any discounts, reimbursements, stipends, or etc. from Cal Club to members, directors, or board members are gratuitous and are not considered remuneration whatsoever.

FINANCE

FUNDS

There shall be separate funds within the Cal Club Autocross Treasury as follows:

- a) General Fund: From membership dues, decals, patches, points cards, guest fees, SCCA rule books, Cal Club Autocross Supplemental Regulations, sanction fees, and income not otherwise specified; to be used for operating expenses, points card and rules printing expenses, Year-end Awards, banquet, public relations, and any other expenses approved by the Cal,Club Autocross Board.
- b) Other Funds: From time to time, temporary fund designations may be set up to clearly show the financial status of specific major activities taking place within a calendar year, but which are not carried from one year to the next.

SPENDING

The treasurer may pay any scca sanction, lot fee, lot deposit, and toilets as needed. Beyond that any expense over \$750 shall be voted on by the directors.

EVENT SANCTION

Granting of sanction requires CalClub Autocross Board approval. The Directors shall vote approving events if they are added to the schedule with less than 60 days notice.

SCCA & CAL CLUB AUTOCROSS NAMES/LOGOS

No event or person may use the SCCA or CalClub Autocross names/ logos unless it is sanctioned by the SCCA and the CalClub Autocross Board.

REGIONAL LEADERSHIP DISCOUNTS

In an effort to encourage member participation in key regional leadership roles, the Cal Club Autocross incentive program has been established. The discount will be rounded up to the next whole dollar. Competitors are eligible for multiple discounts (served in more than one capacity, or performed a task more than once) up to 100%. The Treasurer is responsible for approving each eligible person's discount and will maintain a list documenting the discounts awarded. It is the responsibility of each eligible person to request the discount and show proof of his/her service (i.e., results) to the Treasurer. Discounts shall be for the entire weekend. The following positions and discounts are in effect.

BOARD CHAIRPERSON* 50%
ASSISTANT BOARD CHAIRPERSON* 50%
WEBMASTER(S) 50%
SECRETARY 25%
POINTS KEEPER 50%
DIVISIONAL CHAIRPERSON 50%
EQUIPMENT MANAGER(S) 50%
MEMBERSHIP CHAIRPERSON 50%
TREASURER** 50%
COMMUNICATIONS CHAIRPERSON** 25%
DIRECTOR* 25%